

# TEXAS ASSOCIATION *of* COUNTIES

## Cybersecurity Course Enrollment Form for Counties



Texas Government Code § 2054.5191 requires all county employees, elected officials, and appointed officials who have access to a local government computer system or database and use a computer to perform at least 25 percent of their duties to complete an annual cybersecurity training that has been certified by the Texas Department of Information Resources (DIR).

In response to the cybersecurity training mandate and in furtherance of our continued commitment to our county family, TAC is offering a free cybersecurity course that has been certified by DIR and fulfills the requirements of the law.

Should your county choose to participate in TAC's cybersecurity training program, **please have your Commissioners Court approve your county's participation and complete the enclosed form and return it via email to [SecurityTraining@county.org](mailto:SecurityTraining@county.org)** or fax to (512) 477-1324. For more information about the underlying legislation and TAC's cybersecurity training course, please visit [county.org/cybersecurity](http://county.org/cybersecurity).

Your course administrator will receive an email notification when your county is enrolled. Counties are required to report their compliance with the mandate by August 31, 2023. Enrollment is available on a rolling basis through July 30, 2023.

**Printed Name**

Judge Shane Britton

**County Name**

Brown

**Authorized Signature**

A handwritten signature in black ink, appearing to read "Shane Britton", written over a horizontal line.

**Date**

02/07/2023

## Course Administrator (Required)

Please indicate the individual who will serve as the primary point of contact with TAC staff for purposes of enrolling participating county officials and employees in the cybersecurity training course. The designated individual will be asked to provide a list of all participating county employees and elected officials' names, email addresses and positions held. The designated individual will also be asked to regularly add or remove users from access to the training program upon separation from county employment.

The course administrator will have access to reports reflecting the course completion status of all participating county employees and elected officials. If your county would like multiple administrators, please include their contact information on the following page.

Name of Administrator: Stephanie Upfold

Email of Administrator: stephanie.upfold@browncountytexas.org

Phone Number of Administrator: 325-643-2828

Position/Office of Administrator: County Court Coordinator

## County IT Administrator (Required)

Please indicate the individual responsible for IT administration for your county. Upon request, TAC will coordinate with your IT administrator to facilitate smooth deployment of the cybersecurity training program for your personnel and elected officials.

Name of IT Administrator: Stephanie Upfold

Email of Registrant: stephanie.upfold@browncountytexas.org

Phone Number of Registrant: 325-643-2828